

Sample Submission Form



Purchase order number: _____ Date: ___/___/___

For attention of (if known): _____

Delivery address: James Hutton Limited, Craigiebuckler, Aberdeen, Scotland, UK, AB15 8QH

Client details

Contact name

Company name
and postal
address

Contact email

Contact phone
number(s)

Report to be
sent to (if differs
from contact)

Sample details

No. of samples

Sample type
& Hazard/risk
instructions
(please include MSDS
if applicable)

Sample
identification
(attach form if
required)

Analysis details (Please refer to quotation number *or* detail the analysis required)

Quotation no.
(Analysis will match
quotation)

Previous job no.
(if applicable to this
batch of samples)

Detail the analysis
required
(e.g. include specific
details of elements
etc.)

Additional
requirements or
any other
information (e.g.
legislative pass/fail
threshold values)

Notes page overleaf if required

Notes page

[Terms and conditions](http://www.huttonltd.com/tcs)

www.huttonltd.com/tcs

[Electronic Form](http://www.huttonltd.com/samplesubmission)

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